



National CLT Network

2012 Annual Meeting Minutes

September 12, 2012

The Annual Meeting convened at 12:29pm EST.

1. Welcome from the Board Chair, Connie Chavez.
 - a. A quorum was confirmed, 54 member CLT organizations were present, and 7 member CLT organizations cast their votes prior electronically.
See Appendix A: Member Organizations Present
 - b. Current Board of Directors were asked to stand to be recognized for their contributions.

2. Approval of 2011 Annual Meeting Minutes
See Appendix B: 2011 Annual Meeting Minutes
 - a. Robert Burns presented the minutes and asked for a motion to approve.
ACTION: Paul Bohne of Champlain Housing Trust motioned, Cheryl Key of First Homes Properties seconded. The minutes were approved.

3. National CLT Network Update
 - a. Connie Chavez described the activities and work undertaken during the executive transition. The transition committee included Dev Goetschius, Robert Burns, Jim Mischler-Philbin, John Davis, Lisa Byers, Connie Chaves, Cheryl Key, and Brenda Torpy. Ann Silverman was hired to assist the board during the transition until the end of May.
 - b. At a board retreat in April, the board voted to retire the Academy and create a new departmental structure. The Network is now organized into three departments:
 - i. Capacity and community building to grow CLTs;
 - ii. Research and policy development to advance the field and
 - iii. Operations and member services to grow the Network.
 - c. The board also reduced the number of committees and restructured the remaining committees to align with the departmental structure. The transition committee hired an interim executive director who has also served as the director of capacity building and technical assistance since the beginning of June.
 - d. With the help of a search consultant, the transition committee has worked hard over the past several months on recruiting and selecting the new executive director. We received over 100 resumes, the consultant conducted phone interviews with about 2/3 of them and then the transition committee interviewed 11 candidates. Two finalists from that process will meet with the board and staff during the conference.

2. Network Business
 - a. Bylaws
See Appendix C: Bylaws
 - i. Robert Burns and Brenda Torpy described the proposed changes to the bylaws which focused on language related to membership, the committee structure, and the dissolution of the Academy.



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ACTION: Sandy Bishop of Lopez CLT motioned to approve, Barbara Starr of San Juan Community Home Trust seconded. The motion was approved.

b. Financial Report

See Appendix D: 2010 / 2011 Financials

- i. Cheryl Key presented the 2010 and 2011 financial report. In her report she announced that the Network had completed audits for both years just recently and will be working to develop new financial management policies and procedures.

c. Board Elections

See Appendix E: Ballot

- i. Outgoing board members Leticia Brown and Devika Goetschius were recognized for their contributions.
- ii. The Board election results were presented by Lisa Byers:
 - a) A quorum was present for the annual meeting.
 - b) The slate of current board members was approved for an additional two year term.
 - c) New members joining the board for a two year term:
 1. Norma Valdez of The Loan Fund, representing the Southwest region;
 2. Robert Dowling of Community Home Trust, an at-large member;
 3. Reverend John Whitfield of the Baldwin Housing Alliance, representing the Southeast region, and
 4. Marge Misak of Neighborhood Housing Services of Greater Cleveland, representing the Central region.

3. Announcements

See Appendix F: Accomplishments

- a. Lou Tisler, Executive Director of Neighborhood Housing Services of Greater Cleveland, announced that the next National CLT Conference will be in Cleveland in the spring of 2014.

Emily Seibel of Yellow Springs Home motioned to adjourn the meeting, Jim Mischler-Philbin of One Roof Community Housing seconded. The meeting adjourned at 1:21pm EST.

Appendices:

- A. Member Organizations Present
- B. 2011 Annual Meeting Minutes
- C. Bylaws
- D. 2010/2011 Financials
- E. Ballot
- F. Accomplishments